

Your  
Wedding



at St Andrew's  
2009

**Thank you for your enquiry to be married  
at St Andrew's Church, Farnham.**

**Following your meeting with the clergy team herewith  
a few points of practical information.**

Unless your wedding is in the near future we may not be in contact with you for some time, however, if you have any queries after reading this information sheet please do not hesitate to contact the Parish Office.

The normal timetable of events is that the member of our clergy team who will be taking your wedding service will meet with you two or three months prior to your wedding date - it would be helpful if you would contact us to make this appointment. At this meeting you will discuss the spiritual aspects of your wedding. There are various choices which can be made in the context of the service which we will be happy to discuss with you. If you are a confirmed member of the Church of England the marriage service can include a shortened Communion.

Prior to your meeting with the clergy we ask that you confirm all your requirements for your wedding day, ie. organ, bells, choir etc using the form enclosed. ***This information is needed at least three months prior to your wedding day*** so that adequate arrangements can be made to ensure the relevant people are available and so avoid disappointment.

**BANNS**

Most people are married in church after banns have been read. It is a legal requirement that the banns are called at the church of the parish in which each of you lives (i.e. not necessarily only at St Andrew's). The banns have to be read out on three Sundays and at St Andrew's this will be at the 10am service, usually beginning about eight weeks prior to the wedding date. Having completed your banns form with a member of the clergy please could you make sure that at least one of you is able to be present at the calling of the banns to ensure that they are called correctly. If either of you lives in a parish other than St Andrew's you must contact the Vicar of your parish and make sure that the banns are read in that church also. You should obtain a certificate of the calling of banns from that Vicar which you will have to show to the clergy person conducting your wedding at St Andrew's. You cannot be married without this certificate.

If neither of you resides in the parish you may still be able to marry at St Andrew's by a 'qualifying connection', please contact the Parish Office to check the requirements.

**Service** The context of your service will be discussed at your meeting with the clergy person who will conduct your wedding service.

**Printed Service Sheets** There is no need for these unless you particularly wish to have them, though many do. Please contact whoever is conducting your wedding before Service Sheet is printed, to ensure that it is all in order.

**Photographs** Photographs are allowed at the signing of the register and when you leave the church in procession, but not at other times during the service.

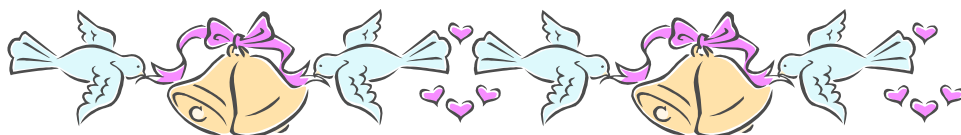
**Confetti** Please refrain from throwing confetti until in Middle Church Lane by the Church Gates.

**Flowers** We ask you to liaise with our Flower Guild representative who will co-ordinate with other couples being married on the same day, please telephone the parish office on 01252 715412 for contact name and number. If your wedding coincides with a major festival in the church's calendar, for which the church has already been decorated, it is customary to make a donation towards the cost of the flowers. Our Flower Guild representative will be happy to advise you on this or any other matter concerning the flowers for your wedding.

**Video Recording** A video recording may be made of the service by arrangement with the clergy. If this arrangement is made then that person alone has permission to video the service. All other Guests are requested to refrain from filming the service. ***A fee is payable as set out under the fees section. Please note that if filming takes place without prior permission an invoice will be sent after the wedding has taken place.***


**Choir & Music** Our Director of Music, Stephen Lacey, will be pleased to discuss your choice of music with you. **Please telephone him at least three months prior to your wedding to discuss the service.** His telephone number is 01420 563202. If you are having service sheets printed please allow plenty of time and allow 15 copies for the choir.

**Bells** Our team of bell-ringers will be very pleased to help celebrate your wedding day by ringing the church bells as you leave the church.



## Fees for Weddings taking place January-December 2009

The fees stated below are subject to review in December 2009.  
Any revision of fees will affect weddings from January 2010 onwards.

	£	
Publication of banns	22.00	} Mandatory fees with exception of: • banns for special license holders • banns and certificate for blessing of marriage service
Marriage Service	254.00	
Vergers	20.00	
Marriage certificate	3.50	
Heating (as required)	40.00	
Administration Fee	75.00	
	£	
Bells	120.00	
Organist	100.00	
Choir	100.00	
Video Recording Royalties - organ	100.00	
Video Recording Royalties - Choir	100.00	

*\*Please note that the above fees apply to Saturday weddings **only**. For weddings on any other day of the week please contact the parish office for fee information.*

*\*Please also note that the organist fee is still payable should you wish to appoint your own organist.*

*E&OE*

**The total fee should be paid at least six weeks prior to your wedding date. A statement of account will be sent to you, if you have not received one within eight weeks of your wedding please contact the parish office.**

**Please make cheques payable to St Andrew's PCC.**

**We hope you enjoy planning your wedding.**

**Please do not hesitate to contact the parish office with any questions.**

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### CLERGY AND PARISH OFFICE:



(01252)

<b>Rector:</b>	Revd Andrew Tuck, The Rectory, Upper Church Lane	715412
<b>Curates:</b>	Revd Joy Lievesley, 3 Kingfisher Close, Church Crookham	690223
	Revd Dr Tim Rose, 6 High Park Road, Farnham	737782

**The Parish Office, Upper Church Lane, Farnham GU9 7PW**

**Tel: 01252 715412**

**E-Mail: [office@standrewsfarnham.org](mailto:office@standrewsfarnham.org)**

**Website: [www.standrewsfarnham.org](http://www.standrewsfarnham.org)**

**Office opening hours: Monday - Thursday: 9.30am - 12.30pm  
(These hours may vary during school holidays)**